

CITY OF CHARLOTTESVILLE

DEPARTMENT OF PUBLIC WORKS
FACILITIES DEVELOPMENT
305 4th St. NW, Charlottesville, VA 22903
Phone (434) 970-3302

ADDENDUM NO. 1 MARKET STREET GARAGE LOWER LEVEL OFFICE UP-FIT Addendum Date: 3/17/2022

TO ALL BIDDERS

Project: Market Street Garage Lower Level Office Up-Fit
IFB#: 22-101 MARKET ST GARAGE LWR LEVEL OFFICE UP-FIT
IFB Date: March 7, 2022

The following constitutes an addendum to the Contract Documents dated **March 7, 2022**. This addendum shall be attached to the Contract Documents and shall be part thereof to the same extent as if it were originally included. The contractor shall be responsible for coordinating these changes as they affect other work in the Contract Documents. Bidders shall acknowledge receipt of this addendum on their bid form. The Contents of this Addendum alter and amend the original drawings and specifications and take precedence over the related items therein.

BID DUE DATE HAS BEEN EXTENDED!

**THERE IS A CHANGE TO THE TO THE BID OPENING DATE AND TIME BY THIS ADDENDUM.
BIDS FOR THIS PROJECT ARE NOW DUE ON: FRIDAY, APRIL 1, 2022, 2:00 PM.**

SECTION 1 – PRE-BID NOTES, CLARIFICATIONS & MODIFICATIONS

PROJECT SCOPE: Interior up-fit of a retail space for offices as per Attachment E – Drawings and Specifications titled MARKET ST GAR LWR LVL CD – 3.7.22. There is one (1) Bid Additive Item for the installation of soundproofing ceiling tiles in all remaining offices.

Project Manager: R. J. Narkie, City of Charlottesville, Facilities Development

BID INFORMATION:	NOTES:	PDF Page #
ADDRESS:	507 East Main Street, Charlottesville, VA 22902	1 of 95
PREBID DATE/TIME:	Tuesday, March 15, 2022 @ 10:00am	3 of 95
BIDS DUE:	Sealed bid will be received before 2:00 pm local time on Thursday, March 24, 2022 Refer to specific instructions on page 4 of 95. <u>BID DATE WILL BE EXTENDED TO APRIL 1, 2022</u>	4 of 95
BID QUESTIONS:	Questions must be in writing within 3 working days of the bid due. 2:00 pm, Monday, March 21, 2022. This is a change from 5 days to 3 days as specified in 2.12.B <u>BID QUESTIONS WILL BE ACCEPTED UNTIL MARCH 25TH.</u>	11 of 95
<u>FORMS</u>		
BID FORM	Within IFB – Lump sum – Please note Bid Additive #001.	14 of 95

SWAM & VETERAN-OWNED BUSINESS OBJECTIVES	Within IFB	15 of 95
BIDDER'S QUALIFICATIONS	Within IFB	16 of 95
CERT. OF NO COLLUSION	Within IFB	17 of 95
WORKER'S COMPENSATION FORM	Within IFB	18 of 95
CONTRACTOR CERTIFICATION OF COMPLIANCE	Within IFB	19 of 95
BID QUESTION FORM	Section 00 63 19	33 of 95
AGREEMENTS		
BUILDER'S AGREEMENT	This is the construction contract.	20-27 of 95
INSURANCE REQUIREMENTS - Review Builder's Agreement and Article 21 of General Terms and Conditions for specifics.		
Certificate of Insurance and Endorsement Examples	Within IFB	28-32 of 95
GENERAL INFORMATION:		
GENERAL TERMS & COND. FOR CONSTRUCTION CONTRACTS	Section 00 72 00 – Within IFB Document	34-88 of 95
SPECIAL (SUPPLEMENTAL) TERMS & CONDITIONS	Section 00 73 00 – Within IFB Document – Review all sections.	88-95 of 95
ATTACHMENT E Drawing Bid Set	-Attachment E: Drawings and Specifications titled Attachment E – Drawings and Specifications MARKET ST GAR LWR LVL CD – 3.7.22. Note: The drawings and specifications will be revised and sent out via Addendum as soon as possible.	Separate attachments
COVID-19	Contractors are required to comply with City-Wide guidelines for contractors with working in City-Owned buildings during the pandemic.	Separate Attachment

KEY IFB DETAILS

Scope of Work	Review all work items detailed in the base bid. Note that daily on-site project management/supervision requirement. Demolition work will be done ahead of renovation work by others.	89 of 95
Restrooms	Utilize one restroom during construction. Possible use of a port-a-john may needed at a later date. This is to be coordinated with the City Project Manager.	94 of 95
Parking:	Up to two (2) spaces will be provided. If dumpster is utilized, only one parking space will be available. Review G. Parking and Outside Storage.	93 of 95
Construction Schedule	Required to be submitted within 10 days after execution of contract. Review Quality Assurance – F	4 of 95
Submittal Schedule	Required to be submitted within 10 calendar days after execution of contract. Review Quality Assurance – G. This is a change from what is specified on page 91 of 95, submittals/samples/ and certifications. Contractor to identify any long-lead materials.	91 of 95
Permits	City will apply for permit. Review Permits and Inspections,	91 of 95
Noisy/Loud Work	Loud work can only take place during specific times as listed. This may be subject to change and will be communicated by the City Project Manager.	92 of 95
Bonds	Review Bid, Payment, and Performance Bond requirements. A Bid Bond is required for bid values of \$ 100k and greater.	79 of 95

Anticipated Project Schedule:

Bid Date: March 7, 2022

Pre-Bid Meeting: March 15, 2022

Bids Due: ~~March 24, 2022~~ **April 1, 2022**

Construction Contract/PO Issued: April 15, 2022

Submittal Submissions Due NLT: **April 29, 2022 – (10 days)**

Work to commence on (or before): April 29, 2022

Substantial Completion on (or before): July 22, 2022

Final Completion: July 29, 2022

SECTION 2 – PRE-BID QUESTIONS

The following items were discussed during the on-site pre-bid meeting:

1.	Drawing Sheet M-01 & M-02 2 will be revised. A new drawing set will be sent out via Addendum as soon as possible.
2.	Low/Zero VOC latex paints are to be utilized on this project.
3.	Plumbing pipes in break room area. Location of desired location of plumbing pipes in the wall.
4.	Conduit for data wiring is included in the specifications. A tour was given along with the City IT network engineer to show the locations in the electrical room and on the 2 nd floor where the conduit will pass through.
5.	Flooring Attic Stock – The contractor is required to provide (2) boxes of each type of flooring for attic stock upon the completion of the installation.
6.	Flooring Preparations – Shall be in accordance with manufacturer’s instructions. It is the contractors responsibility to ensure that all of the manufacturers substrate requirements are met (regarding moisture content, surface bonding etc.) to ensure a full product warranty”. Contractor to include in bid.
7.	Flooring adhesives – Floor tiles will be adhered to substrate with adhesive. All adhesives shall be approved for use by the carpet manufacturer and meet all of the manufacturer’s requirements for a full product warranty.
8.	Flooring Specifications – It was noted that additional information is needed for the flooring such as the collection, style, and color. The specifications will be revised and sent out via Addendum as soon as possible.

SECTION 3 – CHANGES / MODIFICATIONS TO DESIGN

See Section 2 – Pre-bid questions, Notes 1 & 8. The Mechanical and Flooring specifications will be revised and sent out via Addendum as soon as possible. The bid due date has been extended to accommodate these revisions.

SECTION 4 – PREBID SIGN-IN

The following **contractors** attended the pre-bid meeting (*as transcribed from the sign-in sheet*)

COMPANY NAME:	HODGMAN'S INC.
GC OR SUBCONTRACTOR?	SUBCONTRACTOR
REPRESENTATIVE NAME:	CHRIS WRIGHT
ADDRESS:	4565 CAROLINA AVE, RICHMOND, VA 23202
PHONE:	804-955-7225
FAX:	804-550-3404
E-MAIL:	cwright@hodgmansinc.com

COMPANY NAME:	WOODLAND CONSTRUCTION
GC OR SUBCONTRACTOR?	GENERAL CONTRACTOR
REPRESENTATIVE NAME:	MICHAEL LABARGE
ADDRESS:	5008 EVELYN BYRD ROAD, RICHMOND, VA 23225
PHONE:	804-360-0545
FAX:	
E-MAIL:	MLABARGE@WOODLANDCONST.COM

COMPANY NAME:	MARTIN-HORN
GC OR SUBCONTRACTOR?	GENERAL CONTRACTOR
REPRESENTATIVE NAME:	TED HORN
ADDRESS:	210 CARLTON ROAD, CHARLOTTESVILLE, VA 22902
PHONE:	434-531-3705
FAX:	
E-MAIL:	TED@MARTINHORN.COM

END OF ADDENDUM 1