

# CITY OF CHARLOTTESVILLE

DEPARTMENT OF PUBLIC WORKS  
FACILITIES DEVELOPMENT  
305 4<sup>th</sup> St. NW, Charlottesville, VA 22903  
Phone (434) 970-3302

## ADDENDUM NO. 1

### CATEC Electric Panel Replacement (Phase 1) Addendum Date: 10/14/2021

#### TO ALL BIDDERS

Project: CATEC Electric Panel Replacement (Phase 1)  
IFB#: 22-41 CATEC ELECT PNL REP – PHASE 1  
IFB Date: October 4, 2021

The following constitutes an addendum to the Contract Documents dated **10/4/2021**. This addendum shall be attached to the Contract Documents and shall be part thereof to the same extent as if it were originally included. The contractor shall be responsible for coordinating these changes as they affect other work in the Contract Documents. Bidders shall acknowledge receipt of this addendum on their bid form. The Contents of this Addendum alter and amend the original drawings and specifications and take precedence over the related items therein.

**THERE IS NO CHANGE TO THE TO THE BID OPENING DATE OR TIME BY THIS ADDENDUM.**

#### SECTION 1 – PRE-BID NOTES, CLARIFICATIONS & MODIFICATIONS

**REVISE PROJECT SCOPE:** Remove & replace the main electrical switchboard, **(7) SEVEN** additional panelboards, and required Dominion Energy modifications as per the IFB documents and Attachment E.

Project Manager: R. J. Narkie, CFM, City of Charlottesville, Facilities Development  
Project Engineer: Grant Beasley, PE, Master Engineers & Designers

<b>BID INFORMATION:</b>	<b>NOTES:</b>	<b>PDF Page #</b>
<b>PROJECT ADDRESS:</b>	1000 Rio Road East, Charlottesville, VA 22901	
<b>PREBID DATE/TIME:</b>	Was held on Wednesday, October 13, 2021 @ 1:00 pm	3 of 99
<b>BIDS DUE:</b>	Sealed bid will be received <b>before 2:00 pm local time on Thursday, October 28, 2021.</b> Refer to specific instructions on page 4 of 91.	4 of 99
<b>BID QUESTIONS:</b>	Questions must be in writing within <b>5</b> working days of the bid due. <b>2:00 pm, Thursday, October 21, 2021.</b>	11 of 99
<b>FORMS</b>		
<b>BID FORM</b>	Within IFB – Lump sum	14 of 99
<b>SWAM &amp; VETERAN-OWNED BUSINESS OBJECTIVES</b>	Within IFB	15 of 99
<b>BIDDER'S QUALIFICATIONS</b>	Within IFB	16 of 99
<b>CERT. OF NO COLLUSION</b>	Within IFB	17 of 99
<b>WORKER'S COMPENSATION FORM</b>	Within IFB	18 of 99
<b>CONTRACTOR CERTIFICATION OF COMPLIANCE</b>	Within IFB	19 of 99

<b>BID QUESTION FORM</b>	Section 00 63 19	38 of 99
<b>AGREEMENTS</b>		
<b>BUILDER'S AGREEMENT</b>	This is the construction contract.	20-27 of 99
<b>ESCROW AGREEMENT</b>	Review – May not be applicable	28-32 of 99
<b>INSURANCE REQUIREMENTS</b> - Review Builder's Agreement and Article 21 of General Terms and Conditions for specifics.		
<b>Certificate of Insurance and Endorsement Examples</b>	Within IFB	33-37 of 99
<b>GENERAL INFORMATION:</b>		
<b>GENERAL TERMS &amp; CONDITIONS FOR CONSTRUCTION CONTRACTS</b>	Section 00 72 00 – Within IFB Document	39-93 of 99
<b>SPECIAL (SUPPLEMENTAL) TERMS &amp; CONDITIONS</b>	Section 00 73 00 – Within IFB Document – Review all sections.	94-99 of 99
<b>ATTACHMENT E</b> <i>Drawing Bid Set - Revised</i>	<b><i>Drawings &amp; Specifications titled - CATEC ELECT DWG SET – PH 1 REV 1013.20. Revised to include Panelboard A.</i></b>	<b><i>Separate attachment</i></b>
<b>COVID-19</b>	Contractors are required to comply with City-Wide guidelines for contractors with working in City-Owned buildings during the pandemic.	Separate Attachment

#### KEY SUPPLEMENTAL TERMS AND CONDITIONS ITEMS

<b>Scope of Work</b>	Review daily site supervision, panel replacement, and Dominion Energy modifications.	94 of 99
<b>Porta-John</b>	Required. Site Conditions & Logistics Item K	98 of 99
<b>Parking:</b>	Parking is available. Review Site Conditions & Logistics – J.	98 of 99
<b>Construction Schedule</b>	Required to be submitted <b>within 10 days</b> after execution of contract. Review Quality Assurance – F	96 of 99
<b>Submittal Schedule</b>	Required to be submitted within <b>10 calendar</b> days after execution of contract. Review Quality Assurance – G	96 of 99
<b>Permits</b>	Contractor will be required to obtain and pay for a permit for this project. Albemarle County jurisdiction. Building square footage as per tax record: 54,184 Review Quality Assurance - C	96 of 99
<b>Bond</b>	Review Bid, Payment, and Performance Bond requirements. A Bid Bond is required for bid values of \$ 100k and greater.	96 of 99
<b>Delivery, Storage, and Handling</b>	All materials must be received and inventoried prior to the commencement of work. The Contractor is to store the materials in their warehouse until ready for installation. Review A, B, & C of this section.	96 of 99

#### Anticipated Project Schedule:

##### **Bids Due: October 28, 2021**

Construction Contract/PO Issued: 11/22/2021

Submittal Submissions Due NLT: 12/6/2021

Submittal Review: Estimated @ 3 Weeks

Material Procurement: Estimated @ 12-14 Weeks

##### **Work to commence on: April 2, 2022**

Construction Timeline: Estimated @ 7 days

##### **Substantial Completion on or before: April 9, 2022**

Final Completion: April 15, 2022

## REPLACEMENT TIMELINE:

PANELBOARD	LOCATION	START DATE/TIME:	COMPLETION DATE/TIME:
MAIN SWITCHBOARD	MECHANICAL RM	Monday, 4/4/22, 6:00 am	NLT Thursday, 4/7/22, 6:00 am

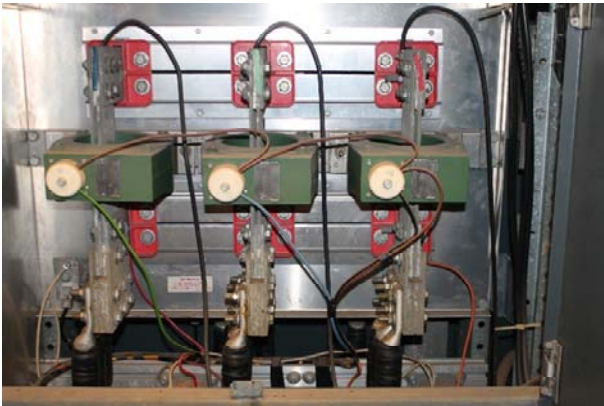
**All power must be restored to the main switchboard no later than Thursday, 4/7/22**

PANELBOARD	LOCATION	START DATE/TIME:	COMPLETION DATE/TIME:
BB	West Corridor	Saturday, 4/2/22, 6:00 am	NLT Saturday, 4/9/2022, 6:00 pm
K	Auto Technology	Saturday, 4/2/22, 6:00 am	NLT Saturday, 4/9/2022, 6:00 pm
N	Auto Body	Saturday, 4/2/22, 6:00 am	NLT Saturday, 4/9/2022, 6:00 pm
U	Masonry	Saturday, 4/2/22, 6:00 am	NLT Saturday, 4/9/2022, 6:00 pm
V	Carpentry	Saturday, 4/2/22, 6:00 am	NLT Saturday, 4/9/2022, 6:00 pm
W	Carpentry	Saturday, 4/2/22, 6:00 am	NLT Saturday, 4/9/2022, 6:00 pm
A – Additional panel	Main Office Suite	Saturday, 4/2/22, 6:00 am	NLT Saturday, 4/2/22, 6:00 am

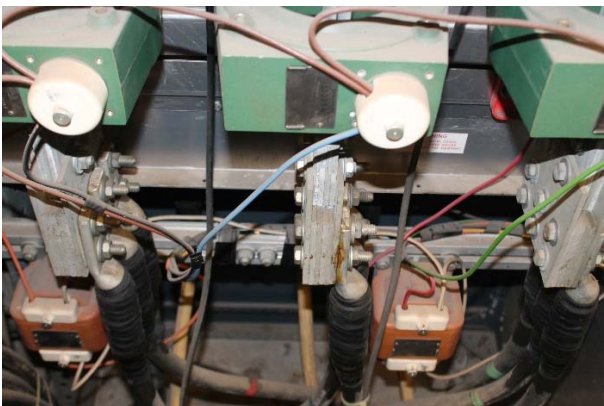
- **Contractor to schedule and coordinate:**
  - **Power shut-down and start-up with Dominion Energy;**
  - **Required work performed by Dominion Energy;**
  - **All required inspections with AHJ.**

## SECTION 2 – BID QUESTIONS

During the pre-bid meeting contractors inquired as to the existing interior connections within the CT cabinet. See the photos below for details:



EXISTING CT CABINET INTERIOR PHOTO 1



EXISTING CT CABINET INTERIOR PHOTO 2

### SECTION 3 – CHANGES / MODIFICATIONS TO DESIGN

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- 1. Revised Specifications – The drawing set has been modified and is a separate pdf attachment to this Addendum – Drawings & Specifications titled - CATEC ELECT DWG SET – PH 1 REV 1013.20. Revised to include Panelboard A.**

### SECTION 4 – PREBID SIGN-IN

The following contractors attended the pre-bid meeting (recorded from the sign-in sheet)

<b>COMPANY NAME:</b>	Old Dominion Mechanical
<b>GC OR SUBCONTRACTOR?</b>	GC
<b>REPRESENTATIVE NAME:</b>	Adam Worthy
<b>ADDRESS:</b>	800 Leigh Street, Richmond, VA 23220
<b>PHONE:</b>	434-400-8105
<b>FAX:</b>	N/A
<b>E-MAIL:</b>	<a href="mailto:aworthy@odmva.com">aworthy@odmva.com</a>

<b>COMPANY NAME:</b>	Colonial Webb Contractors
<b>GC OR SUBCONTRACTOR?</b>	GC
<b>REPRESENTATIVE NAME:</b>	Jonathan Bell
<b>ADDRESS:</b>	1977 Snow Point Lane, Charlottesville, VA 22902
<b>PHONE:</b>	434-260-2173
<b>FAX:</b>	N/A
<b>E-MAIL:</b>	<a href="mailto:Jonathan.Bell@ColonialWebb.com">Jonathan.Bell@ColonialWebb.com</a>

<b>COMPANY NAME:</b>	Colonial Webb Contractors
<b>GC OR SUBCONTRACTOR?</b>	GC
<b>REPRESENTATIVE NAME:</b>	Travis Diffenderfer
<b>ADDRESS:</b>	1977 Snow Point Lane, Charlottesville, VA 22902
<b>PHONE:</b>	434-260-2143
<b>FAX:</b>	N/A
<b>E-MAIL:</b>	<a href="mailto:travis.diff@colonialwebb.com">travis.diff@colonialwebb.com</a>

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END OF ADDENDUM 1