

CITY OF CHARLOTTESVILLE
PROCUREMENT AND RISK MANAGEMENT DIVISION



DATE: July 7, 2020
ADDENDUM NO.: #5
NUMBER OF PAGES: 1
SOLICITATION REFERENCE: IFB#MEDICAL OXYGEN/20-30
TITLE: MEDICAL OXYGEN- FIRE DEPARTMENT
BIDS/BIDS DUE: ~~July 10, 2020~~ **July 13, 2020- NEW DATE**

This addendum has been issued to address the following:

1. Reference Page 1, Bid Due Date: Change to read "Sealed Bids Will Be Received Until 2 p.m., on July 13, 2020"

Due to restrictions surrounding the COVID-19 pandemic, public access to City facilities is currently prohibited. The City is still receiving and accepting deliveries from shipping services such as USPS, Fedex and UPS. The mailing (utilizing contracted shipping services) of proposals/bids is preferred, but if a proposal/bid is hand delivered by the Offeror/Bidder, it may ONLY be hand delivered on JULY 13, 2020 at the office of Procurement and Risk Management Division, 325 4TH St, NW, Charlottesville, VA between the hours of 1:00PM and 2:00PM (local prevailing time). **ALL HAND DELIVERED PROPOSALS/BIDS MUST BE SUBMITTED AT THIS LOCATION PRIOR TO 2:00PM (local prevailing time). Proposals/bids will not be accepted at any other building access location. Proposals/bids will be date and time stamped upon receipt and retained unopened in a secure location until proposal opening. No consideration will be given to date of postmark or error in delivery to incorrect address. It is the responsibility of the Offeror/Bidder to ensure timely and correct delivery of their proposal/bid regardless of the chosen delivery method.**

While on City property Offerors/Bidders are expected to adhere to Governor Ralph Northam's restrictions and social distancing rules must be observed.

Note: A signed acknowledgment of this addendum must be received at the location indicated on the solicitation either prior to the solicitation due date and hour or attached to your bid/bid. Signature on this addendum does not substitute for your signature on the original bid/bid document. The original bid/bid document must be signed.

Respectfully,

Corey S. Richie, VCO

Corey S. Richie, VCO
Buyer II- Contracting Specialist

Name of Bidder/Offeror

Signature & Title

Date