



Commissioner of the Revenue  
605 E. Main Street, Room A130  
P.O. Box 2964  
Charlottesville, VA 22902-  
2964

**RETURN THIS FORM BY MAY 1st**

## RENTAL RELIEF APPLICATION

**Applicant:** \_\_\_\_\_ **Date Of Birth:** \_\_\_\_\_ **SSN:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Spouse:** \_\_\_\_\_ **Date Of Birth:** \_\_\_\_\_ **SSN:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Mailing Address (if different):** \_\_\_\_\_

- The applicant has paid rent for his/her dwelling within the city during the previous year and was a resident of the city on December 31 of the previous year;
- The applicant or his spouse (if they reside together) is sixty-five (65) years of age or older, or permanently and totally disabled, as of December 31 of the previous year;
- The dwelling for which the rental relief grant is sought was occupied as of December 31 of the previous year as the sole dwelling place of the applicant;
- If the gross combined income of the applicant(s) for the preceding taxable year does not exceed \$50,000, the applicant **may** qualify. Gross combined income shall include income from all sources of the applicant, spouse, and relatives living in the dwelling. The first \$7,500 of income of a permanently disabled applicant (or the applicant's permanently disabled spouse) is exempt. The first \$8,500 of income of each relative other than the spouse is exempt. If the applicant has been a resident of the city for less than the full grant year, the gross combined income and the maximum allowable income shall be prorated for the period of actual residency.
- The net combined financial worth of the applicant and relatives living in the dwelling as of December 31 of the previous year does not exceed \$125,000. Net combined financial worth shall include all assets, including equitable interests.
- For qualifying applicants, the amount of the grant shall be twenty-five (25) percent of the amount determined by subtracting twenty-four (24) percent of gross combined income from the lesser of:
  - (1) The actual amount of rent paid; or
  - (2) Six thousand dollars (\$6,000.00).
- If the applicant was a resident of the city for less than the full grant year, the actual rent paid or maximum rent allowable shall be prorated for the period of actual residency.

**Note:** Any person or persons falsely requesting relief shall be guilty of a Class 1 misdemeanor and upon conviction thereof shall be punished as provided in Section 1-11 of the City Code.

**Phone (434) 970-3160 • Fax (434) 970-3663**  
**cor\_feedback@charlottesville.org • www.charlottesville.org/COR**



9. I hereby certify, under penalties provided by law, that the information presented on this application for Rental Relief, including any accompanying schedules or statements, is to the best of my knowledge complete and accurate.

\_\_\_\_\_  
Applicant(s) Signature

\_\_\_\_\_  
Notary Signature

Sworn (or affirmed) to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

My commission expires: \_\_\_\_\_ Registration #: \_\_\_\_\_

Office use only:					
				Prior Year Income	\$
				Prior Year Net Worth < \$125K?	
Application Date		Audited By		Adjusted Rent Paid	\$
Posted Date		Posted By		Relief Amt	\$