

Charlottesville Water Resource Protection Program Advisory Committee

Minutes for Meeting #13

Date: April 17, 2017; 3pm

Location: City Hall basement conference room

Attendees:

Advisory Committee Members: Brian Becker, Morgan Butler, Dustin Greene, Dave Hirschman, Rebecca Quinn, Michael Ramsey, Trey Steigman

City Staff: Dan Sweet, Bob Brown

- Officers: Brian Becker was nominated and approved to serve as Chair, and Morgan Butler was nominated and approved to serve as Secretary, for the 2017 calendar year. The committee agreed on a more abbreviated format for meeting minutes that uses bullet points to capture short summaries of items proposed, discussed, and decided. The committee also voiced its preference for reviewing draft meeting minutes within a month of the date of the meeting for which the minutes were prepared.
- Prior meeting's minutes: The draft meeting minutes for the committee's October 25, 2016 meeting were approved with the following changes: (i) acceptance of the proposed amendments staff emailed to the group on the morning of April 17; (ii) deletion of the last sentence in section 5 (Committee member updates) on page 2; and (iii) changing the reference in Section 3 (Approval of previous meeting minutes) from a +/- 13-mile public stormwater conveyance system to a +/- 50-mile public stormwater conveyance system with roughly 13 miles of clay or metal pipes.
- End-of-year report: The committee discussed the draft EOY report and the edits proposed by staff. Ultimately, the committee approved a motion to adopt the draft end-of-year report with: (i) the edits proposed by staff and sent to the committee on the morning of April 17; (ii) the addition of a few sentences to be written by Mr. Becker and Ms. Quinn providing some general language relaying how staff provided briefings to the committee during calendar year 2016 on the amount, availability, and use of funds for different purposes relating to the stormwater utility; (iii) the addition of a few sentences to be written by Mr. Becker regarding interest in and use of CCAP funds during calendar year 2016; and (iv) other minor editing and grammatical changes.
- Committee member items: Ms. Quinn raised a concern about the lack of consultation with the committee regarding proposals relating to stormwater utility statutory changes that were included in the legislative agenda the TJPDC helped drafted for the City for the 2017 General Assembly session. The committee asked staff to bring such changes to the attention of the committee whenever possible in the future, and the committee agreed that it is also the responsibility of committee members to keep an eye out for the draft legislative agenda and to flag relevant proposals to the committee.

- Staff items: Mr. Sweet gave a brief overview of the latest ranking of projects for the CIP 1 Master Plan (water quality) and CIP 2 Master Plan (drainage). Regarding CIP 1, Mr. Sweet noted that Nitrogen reduction was added as a factor considered in the ranking formula, and he explained that the most heavily weighted factors are cost efficiency for Nitrogen removal, and the extent to which a project addresses drainage issues. Regarding CIP 2, Mr. Sweet noted that the most heavily weighted factors are structural damage, public responsibility, public health/safety, and the extent to which the project addresses water quality. Mr. Sweet also pointed out that the consultant's work on the master plans is complete, and that the project ranking tool the consultant helped create is a deliverable that the City can continue to use as new projects are proposed.

On a separate topic, Mr. Sweet noted that there is a new organizational structure for City departments. The Stormwater Utility/WRPP is now slotted within the Utilities Department.

Additionally, Mr. Sweet agreed to distribute the WRPP Master Plan Prioritization Tool to Committee members in an Excel file format via a Dropbox folder.

- Other meetings in 2017: The committee discussed how many meetings to hold in 2017 and what topics to cover. Committee members expressed interest in preparing sessions (possibly with guest speakers) on CCAP and nutrient trading, and they also supported staff's suggestions that staff: (i) present information summarizing and drawing lessons from updated financial information on the utility; and (ii) provide the committee with a "big picture" overview/summary of the utility's implementation to date that will be similar to the summary it will be providing to other City staff later this year. No final decisions were made on the number of and dates for meetings, or on topics.
- Adjournment: The meeting adjourned at approximately 5pm.